

VOLUNTEER ENLISTMENT CHECKLIST

Name: _____ Orientation date: _____

Email to staff: _____ Background check: _____

Interview date: _____ By: _____

Reference #1: _____

Reference #2: _____

Reference #3: _____

Placement hour & age: _____ Position: _____ Start date: _____

Ozone 1 & 2 complete

Attended at least 6 months

Commitment Signed

Input in database

Picture taken

I.D. nametag made

Comments: _____

End date: _____ Reason for leaving: _____

Additional notes: _____
