



Dear Applicant,

We want to thank you for your interest in becoming a part of HDC's Children's Ministry! We are excited to see your gifts and talents be used for the glory of God. Your efforts are appreciated and the impact you will have on a child and their family is priceless.

When filling out this application, know this requires information that is vital for the safety of our children. Please read and answer questions completely and legibly. Please be aware of the following requirements when applying:

Six Month Rule - Applicants must have been a member or a regular attendee of High Desert Church for at least six months. This time of interaction between ministry leaders and the applicant allows leaders to better evaluate the suitability of an applicant to work with children.

Ozone - Applicants must attend the Ozone sessions 1 and 2 prior to serving on HDC's Kids Teams and complete sessions 3 and 4 within 6 months after joining a team.

Applications - Applicants must complete and sign an application giving permission to check references and background information. Upon submission of application, a digital picture will be taken.

Background Information - Applicants will be checked under "Megan's Law." We will also be conducting Personal Reference checks. The references will be done by phone, email, or in person.

Orientation - Applicants must attend a one-time orientation. They are held on the third Sunday of every month (no orientations in December) from 9am - 10am in T1/2. No sign-up is needed.

Interview - Applicants must attend an interview conducted by Director/Coordinator they will serve under in their area of ministry.

Signature on Leadership Commitment - Applicants must agree by signature that they understand and will abide by the Leadership Commitment.

Confidentiality of Information - The church will keep confidential all information that is received in the applicant selection process. Selected information will be stored, with limited access, afforded only to church staff on a need to know basis as determined by the Pastoral Staff.

We look forward to serving with you as part of the HDC Kids Team. May God bless you as you begin your journey in Children's Ministry.

Blessings!

Jeff Mc Clung
Minister to Children
jmcclung@hdcnet.org



HDC
victorville

VICTORVILLE CAMPUS CHILDREN'S MINISTRY APPLICATION

This application is to be completed by all those desiring a ministry position involving the supervision of minors. It is used to help us provide a safe and secure environment for the children who participate in the programs at High Desert Church. The information on this application will not be disclosed to unauthorized persons.

BASIC INFORMATION

First Name: _____ Last Name: _____ Date: _____

Address: _____ City: _____ Zip: _____

Home Phone: _____ Cell Phone: _____ Best time to call: _____

Email Address: _____

☐ Male ☐ Female Birthday: ____/____/____

If under 18, name of parents: _____

School: _____ Grade: _____

Do you have a personal relationship with Jesus Christ? _____ Briefly describe: _____

How long have you attended High Desert Church? _____ Are you in a small group? _____

Are you a member of HDC? _____ Date of Baptism _____ Location _____

Please check the classes you have completed: ☐ Ozone 1 ☐ Ozone 2 ☐ Ozone 3 ☐ Ozone 4

If you have attended another church frequently within the past 2 years please list below:

Church Name: _____ Location: _____ Dates Attended _____ to _____

List any leadership/volunteer experience you have had with children: _____

List any training or education that has prepared you to work with children: _____

List any other HDC ministries in which you are involved: _____

Service Preference

☐ Saturday at 6pm ☐ Sunday at 9am ☐ Sunday at 11am ☐ Sunday at 6pm

Age/Grade Preference

☐ Babies - 2½ ☐ 2½ - 3s ☐ 4s - Kindergarten ☐ 1st - 6th Grade ☐ Special Needs

Volunteer Roles

☐ ECE Assistant ☐ Special Needs Leader ☐ Bible Teacher ☐ Sonshine Choir
☐ Shout It Out ☐ Small Group Leader ☐ Behind the Scenes ☐ Coach
☐ On Deck Leader

The questions below are part of our interview process in order to help provide a safe and secure environment for our children. All the information on this application is held strictly confidential by the ministry staff and will not be disclosed to unauthorized persons. Answering yes or no to any of the following will not necessarily, but may, preclude your involvement in HDC ministries. Thank you for your understanding.

PLEASE ANSWER YES OR NO TO ALL OF THE FOLLOWING QUESTIONS AS THEY PERTAIN TO YOUR PRESENT NAME AND ANY OTHER NAME YOU HAVE USED IN THE PAST OR ALIAS, ETC.

- ☐yes ☐no 1. Have you ever been accused of, committed, been arrested for, charged with, under probation for, convicted of, or plead guilty or no contest to sexual or physical abuse or molestation, under California law or under the laws of any other state? If yes, please list the state _____. Please explain (attach a detailed explanation to this document if you need more space):
-
- ☐yes ☐no 2. Have you ever been reported to a social services agency, law enforcement authority, child abuse registry, or similar organization regarding abuse or misconduct involving children? If yes, please list the state _____. Please explain (attach a detailed explanation to this document if you need more space):
-
- ☐yes ☐no 3. Have you ever been accused of, committed, been arrested for, any crime under California law or under the laws of any other state? If yes, please list the state _____. Please explain (attach a detailed explanation to this document if you need more space):
-
- ☐yes ☐no 4. Have you ever been subjected to expulsion, reprimand, or other discipline by a church, denomination or other religious organization? If yes, please describe the circumstances, and provide the name and address of the church, denomination, or religious organization involved (attach a detailed explanation to this document if you need more space):
-
- ☐yes ☐no 5. Have you ever been disciplined or dismissed from employment or a volunteer position by any employer, including charitable and religious organizations, following an allegation of sexual misconduct, sexual harassment, or other recognized immoral or fairly subjective inappropriate behavior or conduct? If yes, please describe the circumstances and provide the name and address of the employer (attach a detailed explanation to this document if you need more space):
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- ☐yes ☐no 6. Do you have any chronic health problems? If yes, please explain (attach a detailed explanation to this document if you need more space):
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- ☐yes ☐no 7. Are you currently or have you in the past undergone treatment for drug or alcohol dependency? If yes, please explain (attach a detailed explanation to this document if you need more space):
-
- ☐yes ☐no 8. Other than the above, is there any fact or circumstance about you or your background that would call into question you being entrusted with the care of children? If yes, please explain (attach a detailed explanation to this document if you need more space):
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Local Personal Reference (must be an adult and not related to you)

Name: _____ Email: _____ Phone: _____

Name: _____ Email: _____ Phone: _____

HDC Reference (must be an adult, not related to you, and a pastor if you are a minor)

Name: _____ Email: _____ Phone: _____

Applicant's Statement and Motor Vehicle & Criminal Records Check Authorization

I agree to be bound by the Church Policies of High Desert Church.

I authorize any individual, church or other organization, which I have identified herein, to give any information, including opinions that they may have regarding my character and fitness to work with minors. Furthermore, I hereby release High Desert Church, its employees and agents, from any and all liability or claims arising out of the information gathered pursuant to this authorization. I waive the right to inspect any information provided about me by any individual, church, or organization referenced in this application.

I understand and agree that it is critical to the mission and ministry of High Desert Church that all employees and volunteers conform to the highest standards of safety, interpersonal conduct, and sexual morality. I affirm that I will strictly comply with High Desert Church children's ministry policies and procedures, including those concerning child safety and protection, sexual abuse and misconduct, and interpersonal relationships. I understand and agree that failure by me to abide by such policies may result in my immediate dismissal.

My responses above are truthful and accurate. I understand and agree that if they are not truthful and accurate, High Desert Church may determine that I am no longer qualified to be associated with its programs as a church worker, employee, or volunteer in any capacity.

I hereby give my permission for High Desert Church to obtain information relating to my criminal history record and motor vehicle record through any agency, entity, or organization having such information. The criminal history record, as received from the reporting agencies, may include arrest and conviction data, as well as any dispositions in lieu of a conviction. I understand that this information will be used, in part, to determine my eligibility to work with minors at this church. I also understand that as long as I remain a volunteer or an employee here, these record checks may be repeated at any time.

I hereby release, indemnify, and hold harmless High Desert Church, its employees and agents, as well as any agency, entity, or organization reporting such criminal history and/or motor vehicle history, from and against any and all claims or causes of actions whatsoever, including but not limited to attorneys' fees, court costs, and other expenses resulting from the investigation of my background in connection with my application to become a volunteer worker or staff member.

Applicant's Signature: _____ Date: _____

Please Print Name: _____

Parent Signature (if you are under 18yrs): _____ Date: _____

Please Print Name: _____

Witness (must be witnessed by a church staff member): _____

The following information is required by law enforcement agencies and other entities for positive identification purposes when checking records. It is confidential & will not be used for any other purpose.

Please print other last names you have used: _____

Social Security # _____ Date of Birth: _____

Driver's License # _____ State Issuing License: _____

Name as it appears on license: _____